

## Regular Meeting of the Civic Council April 17, 2017

**NOTICE:** Meetings of the Ladera Ranch Civic Council are held the Third Tuesday of every month at the hour of 7:00 p.m. at the Rancho Santa Margarita Water District Building unless otherwise publicly noticed.

**AGENDA ON THE INTERNET:** The Agenda is available through the internet at [www.LRCivicCouncil.org](http://www.LRCivicCouncil.org). The public may access the agenda on the Thursday prior to the meeting.

**AGENDA DESCRIPTION:** The Agenda descriptions are intended to provide members of the public a general summary of items of business to be transacted or discussed, The listed recommended actions represent recommendations made to the Civic Council, which may take any action it deems appropriate on the agenda item and is not limited in any way by the recommended action.

**Call to Order: 7:00 p.m.**

ROLL CALL: Council Members:	Chair:	Jett McCormick
	Vice-Chair:	Gary Kephart
	Councilmember	Amir Arbabi
	Councilmember:	Mike Ellzey
	Councilmember:	Stephanie Ramsey
	Civic Council Administrator:	Carlo Tomaino
	Civic Council Secretary:	Vacant

### **PUBLIC SESSION**

**PUBLIC SESSION:** At this time, the Civic Council will convene to consider public matters. Those wishing to address the Civic Council must submit a completed "Request to Speak" form prior to Civic Council action.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance to the Flag of our Country will be led by Chair McCormick.

### **PRESENTATION(S):**

1. REPORT FROM THE ORANGE COUNTY SHERIFF'S DEPARTMENT
2. CIVIC COUNCIL COMMITTEE UPDATES

## **PUBLIC COMMENTS:**

*At this time, members of the public may address the Civic Council regarding any items within the subject matters jurisdiction of the Civic Council. No action may be taken on items not listed on the agenda. Comments shall be limited to approximately three minutes per person.*

*Any person wishing to address the Civic Council on any matters, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form. The completed form should be submitted to the Civic Council Secretary prior to an individual being heard by the Civic Council.*

## **CONSENT CALENDAR:**

### **3. MINUTES OF THE REGULAR MEETING OF THE LADERA RANCH CIVIC COUNCIL OF MARCH 20, 2017.**

RECOMMENDED ACTION: Approve as submitted.

## **DISCUSSION/ACTION ITEMS:**

### **4. CIVIC COUNCIL WEBSITE**

RECOMMENDED ACTION: Exercise Civic Council discretion regarding updates to the Ladera Ranch Civic Council website.

## **CIVIC COUNCIL COMMENTS:**

Chair Jett McCormick  
Vice-Chair Gary Kephart  
Councilmember Amir Arbabi  
Councilmember Mike Ellzey  
Councilmember Stephanie Ramsey

**ADJOURNMENT: MEETING ADJOURNED TO MAY 15, 2017**

**SUBJECT:**

REPORT FROM THE ORANGE COUNTY SHERIFF'S DEPARTMENT

**RECOMMENDED ACTION(S):**

Receive a report from the Orange County Sheriff's Department.

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**EXECUTIVE SUMMARY:**

The Orange County Sheriff's Department, which provides public safety services for the unincorporated areas of Orange County, is invited to each meeting. The Sheriff's Department may, at this time, provide relevant updates regarding public safety to the community as desired.

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**FISCAL IMPACT:**

There is no fiscal impact associated with the recommended action.

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**ATTACHMENTS:**

None

Submitted By: Carlo Tomaino, Civic Council Administrator

**SUBJECT:**

UPDATES REGARDING COMMITTEE ACTIVITIES

**RECOMMENDED ACTION(S):**

Members of the Ladera Ranch Civic Council may provide, as desired, updates related to the activities of the Ladera Ranch Civic Council Subcommittees.

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**EXECUTIVE SUMMARY:**

The Civic Council created ad-hoc committees that serve to supplement its work in specific policy areas. The subcommittees include the Land Use Committee, Communications Committee, Local Governance Committee, Transportation and Safety Committee, and the Community Outreach Committee. At this time, any member of the Civic Council may provide an update regarding the activities of its ad-hoc committee.

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**FISCAL IMPACT:**

There is no fiscal impact associated with the recommended action.

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**ATTACHMENTS:**

None

Submitted By: Carlo Tomaino, Civic Council Administrator

**SUBJECT:**

APPROVAL OF CIVIC COUNCIL MEETING MINUTES

**RECOMMENDED ACTION(S):**

Approve the minutes of the March 20, 2017, Civic Council meeting substantially in the form presented.

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**EXECUTIVE SUMMARY:**

The meeting minutes from the prior Civic Council meeting are attached for the Civic Council's approval. There is no further background or discussion associated with this item.

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**FISCAL IMPACT:**

There is no fiscal impact associated with the recommended action.

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**ATTACHMENTS:**

March 20, 2017, Draft Meeting Minutes

Submitted By: Carlo Tomaino, Civic Council Administrator

## MINUTES OF A REGULAR MEETING OF THE LADERA RANCH CIVIC COUNCIL

The regular meeting of the Ladera Ranch Civic Council held March 20, 2017, at the Rancho Santa Margarita Water District Building 26111 Antonio Parkway, Rancho Santa Margarita, California 92688. The meeting convened at 7:02 p.m. with all members present.

ROLL CALL: Council Members:	Chair:	Jett McCormick
	Vice-Chair:	Gary Kephart
	Councilmember:	Amir Arbabi
	Councilmember:	Mike Ellzey
	Councilmember:	Stephanie Ramsey
	Civic Council Administrator:	Carlo Tomaino
	Civic Council Clerk:	Vacant

### PUBLIC SESSION:

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Chairman McCormick.

### APPOINTMENTS/PRESENTATIONS:

1. NEIGHBORHOOD WATCH UPDATE: Jennifer Powers provided an update to the Civic Council regarding the Ladera Ranch Neighborhood Watch program. As of 2016, there were approximately 2,000 members on the Ladera Ranch Neighborhood Watch Facebook page and 13 neighborhoods participating in the program. Ms. Powers stated that she is actively working with the Sheriff's Department to expand the program and advertised an upcoming meeting on May 18, 2017.
2. ORANGE COUNTY SHERIFF'S DEPARTMENT: Adding to the prior speaker's presentation, Lieutenant Wang noted that the Sheriff's Department provided six presentations regarding Neighborhood Watch to the community and hopes to continue expanding the program. Lieutenant Wang provided an update regarding 2016 Part I crime statistics. Overall, Part I Crime decreased by approximately twenty-three percent. Property Crime, which is the largest share of Part I crime in the community, decreased 278 in 2015 to 267 in 2016. Lieutenant Wang believes this decrease is, in part, attributable to the closure of Kohl's. The Sheriff's Department also provided an update

regarding efforts to work with the crossing guard company to resolve resident concerns. Concurrent with this, Ms. Melissa Mack, a representative of the crossing guard company provided a brief explanation regarding training practices and the circumstances surrounding the award of contract by the County. Ms. Mack offered to act as the point of contact regarding any future concerns and provided her information to the Civic Council.

3. CIVIC COUNCIL COMMITTEE UPDATES: Councilmember Ramsey provided an update regarding the Technology Committee's efforts to update the Civic Council website indicating that a meeting was pending between herself, Councilmember Arbabi, and Scott Weisgerber.

Councilmember Kephart is working to schedule a future meeting of his ad-hoc committee. Councilmember Ramsey volunteered to assist in that effort.

Councilmember Arbabi provided an update regarding street repairs indicating that ongoing repairs were delayed due to inclement weather and that the County would regrind Sienna and Dorrance based on complaints from residents.

**PUBLIC COMMENTS:** A member of the public, Mr. Azizi, indicated a desire to join the Civic Council. Mr. Azizi was asked to follow up with the Civic Council Administrator regarding this request.

#### CONSENT CALENDAR:

4. Civic Council Minutes: On a motion by Chairman McCormick, and as seconded by Councilmember Ellzey, the Civic Council approved the minutes of the regular meeting of January 16, 2017. MOTION CARRIED UNANIMOUSLY.

The Civic Council administrative disposed of the February 20, 2017 by minute order.

#### DICUSSION/ACTION ITEMS:

5. 2017 CIVIC COUNCIL BUDGET: Civic Council Administrator, Mr. Tomaino, provided a brief overview of the draft Civic Council Budget. In his presentation, Mr. Tomaino highlighted that the budget is based generally on reoccurring items such as costs associated with reserving the room and general liability insurance. However, the budget does not contain a consistent source of supporting revenue. The Civic Council reviewed the budget and commented on the need to generate revenues against ongoing expenditures. Specifically, Chairman McCormick expressed a desire to engage in fundraising efforts for this purpose. Councilmembers Kephart and Arbabi suggested

seeking volunteers to assist in fundraising efforts and Chairman McCormick suggested writing to the developer of Rancho Mission Viejo to request funding. Mr. Tomaino also suggested solicited Supervisor Bartlett's office for possible donations. On a motion by Chairman McCormick and as seconded by Councilmember Ellzey, the Civic Council approved the 2017 Civic Council Budget. MOTION CARRIED UNANIMOUSLY.

6. CIVIC COUNCIL WEBSITE: Chairman McCormick requested a written plan from the Technology Committee to advance efforts to update the Civic Council Website. Councilmembers Ramsey and Arbabi agreed to present their recommendations at the April 2017 Civic Council meeting. On a motion by Chairman McCormick and as seconded by Councilmember Ellzey, the Civic Council requested that this item be placed on the next agenda. MOTION CARRIED UNANIMOUSLY.

CIVIC COUNCIL COMMENTS:

There were offered no further comments offered during this portion of the meeting.

ADJOURNMENT:

Meeting adjourned at 8:31 p.m.



**SUBJECT:**

CIVIC COUNCIL WEBSITE

**RECOMMENDED ACTION(S):**

Exercise Civic Council discretion regarding updates to the Ladera Ranch Civic Council website.

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**EXECUTIVE SUMMARY:**

The Civic Council voted to continue this item from its regular meeting of January 16, 2017, to the meeting of February 20, 2017. On February 20, 2017, there was insufficient quorum to take action on this item; therefore staff re-agendized this discussion for this meeting. For the Civic Council's information, the prior agenda report on this issue is attached.

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**FISCAL IMPACT:**

The Technology Committee estimates that updates to the Civic Council website could potentially include recurring costs of up to \$700 annually. Staff recommends the Civic Council take into consideration current fund balance and future revenue opportunities to ensure that any action relative to this item can be financially supported by the current and future Civic Council.

**ATTACHMENTS:**

January 16, 2017 Agenda Report.

Submitted By: Carlo Tomaino, Civic Council Administrator

**SUBJECT:**

UPDATES TO CIVIC COUNCIL WEBSITE

**RECOMMENDED ACTION(S):**

Exercise Civic Council discretion regarding updates to the Ladera Ranch Civic Council website.

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**EXECUTIVE SUMMARY:**

The Civic Council's current website was last received a full update approximately three years ago, with interim updates occurring to general content, member biographies, and other information. As part of its ongoing efforts, the Civic Council's ad-hoc Technology Committee proposes opportunities to enhance communication with residents, the County of Orange, local businesses partners, and other affiliates of the Civic Council through the use of technology. In association with these efforts, the Technology Committee identified updates to the Civic Council website as a priority for 2017.

The Technology Committee is working to advance updates to the Civic Council website. As part of these efforts, members of the Technology Committee met to discuss potential new hosting platforms for the website, software integration, updates to email accounts, content updates, and other relevant changes. The Technology Committee also researched pricing associated with these changes, which are estimated to be approximately \$700 annually. At this time, the members of the Technology Committee will provide a brief presentation to the Civic Council with their findings and recommendations.

The Civic Council may, at its discretion, provide direction to the Technology Committee regarding any elements required to advance the completion of the project. Additionally, staff recommends the Civic Council review the anticipated expenditures associated with the changes relative to the current fund balance in its banking account and future revenue opportunities to support this action.

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**FISCAL IMPACT:**

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**ATTACHMENTS:**

None.

Submitted By: Carlo Tomaino, Civic Council Administrator