

Regular Meeting of the Civic Council October 16, 2017

NOTICE: Meetings of the Ladera Ranch Civic Council are held the Third Monday of every month at the hour of 7:00 p.m. at the Rancho Santa Margarita Water District Building unless otherwise publicly noticed.

AGENDA ON THE INTERNET: The Agenda is available through the internet at www.lrciviccouncil.org. The public may access the agenda on the Thursday prior to the meeting.

AGENDA DESCRIPTION: The Agenda descriptions are intended to provide members of the public a general summary of items of business to be transacted or discussed. The listed recommended actions represent recommendations made to the Civic Council, which may take any action it deems appropriate on the agenda item and is not limited in any way by the recommended action.

Call to Order: 7:00 p.m.

ROLL CALL: Council Members:	Chair:	Stephanie Ramsey
	Vice-Chair:	Gary Kephart
	Councilmember	Amir Arbabi
	Councilmember:	Joseph Brenneman
	Councilmember:	Mike Ellzey
	Councilmember:	Jett McCormick
	Councilmember:	Margaret Novak
	Civic Council Administrator:	Carlo Tomaino

PUBLIC SESSION

PUBLIC SESSION: At this time, the Civic Council will convene to consider public matters. Those wishing to address the Civic Council must submit a completed "Request to Speak" form prior to Civic Council action.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country will be led by Chair Ramsey.

PUBLIC COMMENTS:

At this time, members of the public may address the Civic Council regarding any items within the subject matters jurisdiction of the Civic Council. No action may be taken on items not listed on the agenda. Comments shall be limited to approximately three minutes per person. Any person wishing to address the Civic Council on any matters, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form. The completed form should be submitted to the Civic Council Secretary prior to an individual being heard by the Civic Council.

PRESENTATION(S)

1. REPORT FROM THE ORANGE COUNTY SHERIFF'S DEPARTMENT

CONSENT CALENDAR:

None.

DISCUSSION/ACTION ITEMS:

2. APPOINTMENT OF BOARD SECRETARY

RECOMMENDED ACTION: Exercise Civic Council discretion in the nomination and appointment of a Board Secretary.

3. CIVIC COUNCIL 2018 CALENDAR

RECOMMENDED ACTION: Exercise Civic Council discretion regarding the selection of a 2018 calendar.

4. CIVIC COUNCIL 2018 WORKPLAN

RECOMMENDED ACTION: Provide feedback regarding the Civic Council Workplan

5. 2018 STATE OF THE COMMUNITY

RECOMMENDED ACTION: Exercise Civic Council Discretion

6. CIVIC COUNCIL COMMITTEE UPDATES

RECOMMENDED ACTION: Provide, as desired, updates related to the activities of the Ladera Ranch Civic Council Subcommittees.

CIVIC COUNCIL COMMENTS:

Chair Stephanie Ramsey
Vice-Chair Gary Kephart
Councilmember Amir Arbabi
Councilmember Joseph Brenneman
Councilmember Mike Ellzey
Councilmember Jett McCormick
Councilmember Margaret Novak

ADJOURNMENT: MEETING ADJOURNED TO NOVEMBER 19, 2017

SUBJECT:

REPORT FROM THE ORANGE COUNTY SHERIFF'S DEPARTMENT

RECOMMENDED ACTION(S):

Receive a report from the Orange County Sheriff's Department.

EXECUTIVE SUMMARY:

The Orange County Sheriff's Department, which provides public safety services for the unincorporated areas of Orange County, is invited to each meeting. The Sheriff's Department may, at this time, provide relevant updates regarding public safety to the community as desired.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

ATTACHMENTS:

None

Submitted By: Carlo Tomaino, Civic Council Administrator

SUBJECT:

APPOINTMENT OF BOARD SECRETARY

RECOMMENDED ACTION(S):

Exercise Civic Council discretion in the nomination and appointment of a Board Secretary.

EXECUTIVE SUMMARY:

The Civic Council's Adopted Bylaws include appointed positions based on a majority vote. These positions include Chair, Vice-Chair, Treasurer, and Board Secretary. Given the recent election and appointment, there are now seven members on the Civic Council. As a result, the Civic Council expressed interest in filling the Board Secretary position. Generally, the duties of this position include maintaining the records of the Civic Council, taking minutes at each meeting, and making records available to the public. If so desired, the Civic Council may nominate a member of the Board for the position and, based on a majority vote, make an official appointment.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

ATTACHMENTS:

None

Submitted By: Carlo Tomaino, Civic Council Administrator

SUBJECT:

2018 CIVIC COUNCIL CALENDAR

RECOMMENDED ACTION(S):

Exercise Civic Council discretion regarding the selection of a 2018 calendar.

EXECUTIVE SUMMARY:

In anticipation of the new calendar year, staff prepared the attached 2018 Civic Council Calendar. In prior years, the Civic Council held its regularly scheduled public meetings on the fourth Monday of each month. Subsequently, the Civic Council changed its regular meeting date to the third Monday of each month. In recent months, staff has noted that the meeting date has fallen on a Federal holiday, which has the potential to affect attendance at the public meetings. To provide the Civic Council with possible alternatives, staff prepared a calendar that includes three options to enable the public meetings to take place on either the second, third, or fourth Monday of each month. The options presented in the attached document also consider whether a holiday falls on any of the meeting dates (Attachment). The adoption of a formal calendar enables the Civic Council to schedule the meeting room and publicize its meetings in advance. Staff recommends the Civic Council formally adopt one of the three options presented.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

ATTACHMENTS:

2018 Civic Council Calendar Options

Submitted By: Carlo Tomaino, Civic Council Administrator

2018 Civic Council Calendar

Option: A: Second Monday of the Month

January 8, 2018	
February 12, 2018	
March 12, 2018	
April 9, 2018	
May 14, 2018	
June 11, 2018	
July 9, 2018	
August 13, 2018	
September 10, 2018	
October 8, 2018	
November 12, 2018	

Option B: Third Monday of the Month

January 15, 2018	Martin Luther King Jr. Day
February 19, 2018	President's Day
March 19, 2018	
April 16, 2018	
May 21, 2018	
June 18, 2018	
July 16, 2018	
August 20, 2018	
September 17, 2018	
October 15, 2018	
November 19, 2018	

Option C: Fourth Monday of the Month

January 22, 2018	
February 26, 2018	
March 26, 2018	
April 30, 2018	
May 28, 2018	Memorial Day
June 25, 2018	
July 23, 2018	
August 27, 2018	
September 24, 2018	
October 29, 2018	
November 26, 2018	Thanksgiving Week

SUBJECT:

2018 CIVIC COUNCIL WORKPLAN

RECOMMENDED ACTION(S):

Provide feedback regarding the 2018 Civic Council Workplan.

EXECUTIVE SUMMARY:

The Civic Council adopts a workplan to plan its activities for the upcoming year. The Civic Council requested an opportunity to review the 2017 Workplan and identify potential new goals and objectives for 2018. Attached for the Civic Council's information is the adopted 2017 Workplan. At this time, the Civic Council may provide feedback and suggestions that will result in the Draft 2018 Workplan for the November meeting.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

ATTACHMENTS:

2017 Civic Council Workplan

Submitted By: Carlo Tomaino, Civic Council Administrator

LADERA RANCH

CIVIC Council

Your Community, Your Voice

2017 LADERA RANCH CIVIC COUNCIL WORKPLAN

1. Hold Public Meetings to provide opportunities for public engagement and discussion; creating a forum for civil discourse and an exchange of ideas.
2. Meet and work collaboratively with the 5th District Supervisor, other elected officials, and County representatives to discuss issues and address concerns for the community.
3. Meet and work collaboratively with local community organizations such as LARMAC, LARCS, and the Ladera Rancho Chamber of Commerce.
4. Provide regular updates to the community regarding public projects and other actions taken the Orange County Board of Supervisors that may impact the community.
5. Work with the Orange County Sheriff's Department to keep the community updated regarding public safety.
6. Increase membership of the Civic Council by engaging in community outreach activities.
7. Increase sponsorship of the Civic Council to ensure it maintains a balanced budget relative to its annual expenditures.

8. Attend and plan special events such as the annual State of the Community, the Fourth of July Celebration, and Town Hall Meetings to discuss specialized topics of discussion.
9. Advance work of the Ad-Hoc Committees, soliciting further direction from the entire Civic Council regarding actions that may require staff resources or extensive communication with County officials.
10. Monitor State Legislation that could have an impact to the community, adopting positions on proposed bills as appropriate and making certain recommendations to the 5th District Supervisor.

SUBJECT:

2018 STATE OF THE COMMUNITY

RECOMMENDED ACTION(S):

Exercise Civic Council discretion.

EXECUTIVE SUMMARY:

The Civic Council requested an item to discuss pre-planning activities for the 2018 State of the Community event. This event is typically organized and hosted by the Ladera Rancho Chamber of Commerce. At this time, the Civic Council has the opportunity to discuss activities associated with the planning of this event as desired.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

ATTACHMENTS:

None.

Submitted By: Carlo Tomaino, Civic Council Administrator

SUBJECT:

UPDATES REGARDING COMMITTEE ACTIVITIES

RECOMMENDED ACTION(S):

Provide, as desired, updates related to the activities of the Ladera Ranch Civic Council Subcommittees.

EXECUTIVE SUMMARY:

The Civic Council created ad-hoc committees that serve to supplement its work in specific policy areas. The subcommittees include the Land Use Committee, Communications Committee, Local Governance Committee, Transportation and Safety Committee, and the Community Outreach Committee. At this time, any member of the Civic Council may provide an update regarding the activities of its ad-hoc committee.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

ATTACHMENTS:

None

Submitted By: Carlo Tomaino, Civic Council Administrator